



Council for International
Teaching and Research



Princeton-São Paulo Partnership Initiatives: Call for Proposals

The University of São Paulo (USP) and Princeton University support departments, programs, and centers seeking resources to sustain on-going teaching and research collaborations. The goal is to create programs for students and faculty to move back and forth across borders with the institutional support of their home and host universities as part of enduring collaborative teaching and research ventures.

Bilateral collaborative research and teaching ventures should include a balanced representation of scholars from both institutions. Applicants are required to meet any national requirements for funding and follow the general regulations of their respective university. Applications that do not meet these requirements will not be considered.¹

Three types of proposals will be considered:

- A. Small seed grants. Maximum support: \$10,000 (\$5,000 equivalent support from each partner). – **Funding term: September 1, 2015 – August 31, 2016.**
- B. Medium-size grants for two years activity. Maximum support: \$50,000 (\$25,000 support from each partner). – **Funding term: September 1, 2015 – August 31, 2017.**
- A. C. Large grants for three years activity. Maximum support: \$200,000 (\$100,000 equivalent support from each partner). – **Funding term: September 1, 2015 – August 31, 2018.**

These proposals may include, but are not limited to:

- 1. For undergraduates:
 - a. Department-designed and led initiatives focused on joint courses or internship programs. These may include Policy Task Forces, Junior Seminars, and summer laboratory internships. What will be important is that these initiatives fit within – and indeed embellish by internationalizing – the applying department’s curriculum.
- 2. For graduate students:
 - b. Travel allowances for exchange residencies abroad, for Princeton students in São Paulo and for USP students in Princeton. Applicants should indicate where they would like their students to have a home abroad in the course of their studies and research with quid pro quos for graduate students from the partner institution. Preference will be given to proposals that intend to build a larger structure for the exchange of graduate students.

¹ This initiative does not encompass student exchange programs for semester and academic year study abroad. All inquiries for graduate and undergraduate study abroad programs should be directed to: USP – International Office (<http://www.usp.br/internationaloffice/en/>), Princeton – Office of International Programs (<http://www.princeton.edu/oip/>).

3. Travel allowances for faculty residencies for faculty wishing to spend significant (that is, beyond a single conference) time at one of the two strategic partner institutions, as part of an on-going research and teaching collaboration. The duration of these residencies may vary by unit or discipline, so may the time period. It will be important that such proposals involve consultation with chairs or directors as they may involve modifications to how faculty expedite their teaching and advising.
4. None of the above. If applying departments or centers have ideas that conform to the overall objective of this partnership-building process, we welcome them and early discussions with the Vice Provost for International Affairs and Operations at Princeton or the Vice Provost for Research at USP.

We strongly encourage interested parties to begin the process of internal discussion and consultation with their chairs, directors, or in full faculty meetings. While these initiatives should conform to the university's emphasis on internationalization through bottom-up, faculty-led ventures, they should not come at the expense of a department's educational commitments to students and colleagues.

Criteria for Project Selection

- Contribution to the internationalization of departments, centers or programs,
- Quality and innovativeness of the research or teaching project,
- Competence and expertise of the team of scholars,
- Feasibility of the plan,
- Cost-effectiveness of the budgetary plan, and plans to obtain additional external funding/Prospects for sustainability beyond the terms of the grant,
- Effective communication and cooperation between the faculty in each country and added value of the collaboration, mobility of researchers and students between the participating countries.
- Inclusion of members of all status groups into the project.

Budget Constraints

- Grant funds may not be used to pay for teaching, salaries, tuitions or stipends of any kind, and may not cover direct staff support for projects.
- Grants funds can be used to cover travel expenses for students visiting the partner university, including airfare and living expenses, and at Princeton, they can be used to cover the monthly VSRC fee for incoming graduate student researchers.
- Grant funds may not be used for the purchase of equipment.
- Grant funds are only available for use by Princeton and USP partners as identified in the proposal. They are not available for use by third parties.
- Pending approval from Princeton and USP, grants may be extended for an additional un-funded one year period.

Proposal Requirements and Evaluation Process

All proposals will be evaluated and ranked according to the criteria above by five faculty members on both sides. These evaluations and rankings will be rendered to the Joint Governance Committee, comprised of faculty and senior administrators from both universities, which will make the final decisions.

Submission Materials

- The completed grant application form that includes:
 - The approval/signatures of the relevant chairs, deans or directors from Princeton and deans from USP.
 - The budget sheet with year-by-year amounts specified by category (travel, hosting, conference organization etc.), plus annual totals. Budgets should be designed to split the total costs between Princeton and USP 50%-50%. Budgets cannot support hiring of administrative staff.
- A joint narrative project description of no more than 12 pages that includes:
 - An overview description of the field of study and general intellectual context of the project suitable for a non-specialist audience; please address what is new about this initiative if it is part of an on-going relationship.
 - A detailed lay-out of the proposed project and its specific objectives as well as its operation and functions.
 - An explanation of how the proposal will promote international aspirations of the home unit.
 - An explanation of how it will situate Princeton/USP scholars and their research in the partnership.
 - A description of the funding contributions from sponsoring units and plan for the project's long-term funding situation beyond the funding obtained through the partnership. Please indicate additional financial support from sponsoring units or external grants.
 - A discussion of any additional resources (office or laboratory space, library access etc.) required for the project and of their availability.
- CV's for principal participants at Princeton and USP (individual professional bibliographies are not required)

All proposals must be submitted in English by faculty members on both sides simultaneously to USP's Provost for Research and Princeton's Council for International Teaching and Research.

Submission of a final summary report from the Co-Pi's is required at the conclusion of the project.

Application deadline: March 9, 2015, 5:00p (EST)

Notification: May 15, 2015

Submission

Applications arriving late and applications not meeting the requirements will not be considered. No legal entitlement can be derived from the submission of a project description.

Princeton proposals are to be submitted in MSWord or .pdf format by email no later than 5:00 pm (EST) on the designated due date to citrapps@princeton.edu.

USP proposals are to be submitted by the Atena System no later than 17:00 São Paulo time on the designated due date to Prof. Dr. Raul Machado Neto, President of USP International Office: Email: aucani@usp.br.

Administrative Contacts for further information

Princeton:

Katherine Rohrer: Vice Provost for Academic Programs, Office of the Provost.

<mailto:krohrer@Princeton.EDU> or at <mailto:citrapp@princeton.edu>

USP: Prof. Dr. Raul Machado Neto, President of USP International Office: Email: aucani@usp.br.

